



Ref No. 3629/DAA/REC/2025

04 August 2025

**Minutes of Meeting**

A meeting of the Academic Committee was held on 02-08-2025 at 03:30 PM in the Office of the Director. The following were present:-

Sl. No	Name	Position
1	Prof. Dhananjay Singh (Director)	Chairman
2	Prof. Vishal Singh Chandel (HoD, APSH)	Member
3	Dr. Sudhakar Tripathi (HoD, IT,)	Member
4	Dr. Md. Aslam Husain (For HoD, EE)	Member
5	Mr. Amit Kumar Rai (HoD, CE)	Member
6	Dr. Prabhudatt Dwivedi (Dean, Academic Affairs/For DSW)	Member/Special invitee
7	Dr. Amit Kumar (AR, Finance)	Special invitee
8	Dr. D. P. Mishra (Chief Warden)	Special invitee

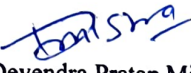
Various points were discussed and the following points were resolved in the meeting:


- 1. Induction Programme and Commencement of classes for newly admitted students:**  
Induction Programme and Commencement of classes for newly admitted students (I Sem and III Sem Lateral Entry) in the session 2025-26: **19 August 2025.**
- 2. Registration and Commencement of classes for III, V and VII Sem in the session 2025-26**  
The following schedule will be followed for registration and commencement of classes for III, V and VII Sem in the session 2025-26
  - (i) Registration of students in VII Sem: **11 August 2025**
  - (ii) Registration of students in V Sem: **12 August 2025**
  - (iii) Registration of students in III Sem: **13 August 2025**
  - (iv) Commencement of Classes for III, V and VII Sem: **14 August 2025.**
  - (v) Late Registration up to 14 August 2025 will be done with the permission of Dean (Academic Affairs). After 14 August 2025, all late registrations will be done with the permission of the Director/ Dean (Academic Affairs).
  - (vi) Students have to be physically present for the registration.
- 3. Steps for Registration in III, V and VII Semesters:**
  - (i) Students will receive the registration form from their respective departments.
  - (ii) Fill in the details and submit the Demand Draft to the Account office.
  - (iii) Allotment of the Hostel and clearance by the warden / Chief warden.
  - (iv) Finally, submit the Registration form along with a photocopy of the Demand draft to the office of the respective department.
- 4. Steps for Admission I Sem and III Sem Lateral entry:**
  - (i) All Students will report to the CSA Hall.
  - (ii) Receive the Admission form from their respective Departmental representative present in the CSA Hall.
  - (iii) Fill in the details and submit the Demand Draft to the Account office.
  - (iv) Allotment of the Hostel and clearance by the warden / Chief warden.


*[Handwritten signatures and initials]*


(v) Finally, submit the Registration form along with a photocopy of the demand draft and all documents as per Notice Ref. No. 3628 /DAA/REC/2025 dated 2 August 2025 to the respective Departmental Representative


5. **Summer Vacation:** 1st slot of Summer Vacation for the regular faculty members was decided from 21 July 2025 to 25 July 2025. However, 26 July 2025 (the 4th Saturday) was declared a working day, and many faculty members were out of station or on Industrial Training on 26 July 2025. So it is decided to extend the slot 1 of summer vacation up to 26 July 2025.
6. **Selection of Guest Faculty:** The selection procedure of guest faculty in various departments will be done as per the guidelines issued by the Hon'ble governor of UP. Ref No. संख्या ई-3019/32-जी०एस०/2020 Daled 18 मई, 2021.


  
Dr. Devendra Pratap Mishra  
(Chief Warden)  
Special Invitee


  
Dr. Amit Kumar  
AR (Finance)  
Special Invitee

  
Dr. Prabhudatt Dwivedi  
(Dean, Academic Affairs/DSW)  
Member/Special Invitee

  
Mr. Amit Kumar Rai  
(HoD, CE)  
Member

  
Dr. Md. Aslam Husain  
(For HoD, EE)  
Member

  
Dr. Sudhakar Tripathi  
(HoD, IT)  
Member

  
Prof. Vishal Singh Chandel  
(HoD, APSH)  
Member

  
Prof. Dhananjay Singh  
(Director)  
Chairman