

राजकीय इंजीनियरिंग कालेज, अम्बेडकर नगर (उ०प्र०) 224122
RAJKIYA ENGINEERING COLLEGE AMBEDKAR NAGAR -224122 (UP) INDIA

Minutes of Meeting

Ref No. /384/DAA/REC/2021

Date: August 12, 2021

The meeting of Academic Committee was held on August 11, 2021 at 11:00 AM in the office of The Director. The following were present:

1	Prof. (Dr.) Sandeep Tiwari (Director)	Chairman	<i>Sandeep</i>
2	Prof. Vishal Singh Chandel (HoD, APSH)	Member	<i>Vishal</i>
3	Dr. Sudhakar Tripathi (HoD, IT)	Member	<i>Sudhakar</i>
4	Dr. Puneet Joshi (HoD, EE)	Member	<i>Puneet</i>
5	Mr. Amit Kumar Rai (HoD, CE)	Member	<i>Amit</i>
6	Dr R.C Pandey (Dean SW)	Special Invitee	<i>R.C. Pandey</i>
8.	Mr. Shivendu Mishra	Special Invitee	<i>Shivendu</i>
9.	Mr. Shivendra Kumar Pandey	Special Invitee	<i>Shivendra</i>
10.	Dr. Ashish Kumar Mishra	Special Invitee	<i>Ashish</i>
11.	Mr. Vivekanand Singh	Special Invitee	<i>Vivekanand</i>
12.	Dr. Prabhudatt Dwivedi (Dean, Academic Affairs)	Member	<i>Prabhudatt</i>

Various points were discussed and the following decisions are taken in the meeting:

- New format of separate No Dues Form of College and Mess:** In compliance to Minutes of meeting Ref. No. 1336/DAA/REC/2021, Dated 30-7-21, separate No Dues Form of College and Mess is developed. Copy of which is enclosed.
- Hostel No Dues:** All Hostel warden will submit the report about the dues of any student to the Chief Wardens immediately after completion of each session. Students will get the hostel in next session only if he/she clears all his/her dues of previous session.
- Dues (if any) of students:** HoD/ Section Head will provide the detail of college dues of students to the Dean Academic Affairs and Detail of Mess Dues to the Dean Student Welfare of the students passing out from session 2020-21 by August 18, 2021. Further a list of students of previous years who have not yet completed their No Dues will also be provided by the office of Dean Academic Affairs to HoD/ Section Head. HoD/ Section Head will provide the detail of college dues of such students to the Dean Academic Affairs and Detail of Mess Dues to the Dean Student Welfare of the students by August 20, 2021
- E mail of No Dues forms to students who have completed their course:** No Dues form will be e mailed to all students who have completed their course from this college and not yet completed their No Dues. Students will take print out of this form and the fill up the detail. The College No Dues and Mess No Dues will be completed by the Office of Dean Academic affairs and Office of Dean Student welfare respectively. After completion of No dues, College Caution Money and Mess Caution Money will be released by the Office of Dean Academic affairs and Office of Dean Student welfare respectively.
- Signature in Marks sheet and Degree:** All marks sheets and Degree certificates has to be signed immediately after the receipt of marks sheets and Degree certificates. But it can be given to the student only after completion of No Dues and with the permission of the Director/CoE/Dean Academic/Associate Dean Academic.
- Providing milk to the students:** As per the verbal request of the students to provide milk to them. It is decided to make milk available in the hostel on separate payment basis.

Prabhudatt
(Dr. Prabhudatt Dwivedi)
Dean Academic Affairs

Copy to:
The Director
Dean Student Welfare
HoD (APSH, IT, EE, CE), Registrar,
TPO, Chief Warden, Chairman CSA, Workshop In charge,
Guard file

Prabhudatt
(Dr. Prabhudatt Dwivedi)
Dean Academic Affairs